

# Blackpool Championship show Risk Assessment 2021

Event Name: Blackpool Championship Dog Show Ltd 20 <sup>th</sup> – 22 <sup>nd</sup> August 2021		Assessors: Steve Hall, David Bell, George Pedder.		Date Rec:
Organiser's Name: Steve Hall				File No.
<u>HAZARD</u>	<u>THOSE AT RISK</u>	<u>CONTROLS</u>	<u>RESIDUAL RISK</u>	<u>FURTHER ACTIONS</u>
List hazards here	List groups of people at risk from hazards here	List existing controls or where relevant information can be found	High Medium Low	List actions proposed where it is reasonable practicable to further reduce the risk
Exposure to COVID19 through contact with contaminated surfaces or through close social contact with an infected person	Exhibitors Judges Stewards Officials Spectators	<p>1) Before the show:</p> <p>a) Show to be held Redwood Park, Pinfold Lane, Inskip, Nr Preston, PR4 0UA which is a 30 acre purpose built site. The venue is 121,000 square metres which is five and a half times the size of Preston North End Football Stadium of 20,97 square metres with the capabilities to accommodate 23,404 (all Seated) usually we attract around 2000 per day which steadily filter in from 7am until mid-day for its annual championship show. This will allow ample space for social distancing to be achieved</p> <p>b) Restrict the number of exhibitors, helpers and spectators. The schedule for the show will require an entry to be made for each dog and pre-registration for exhibitors, judges, show officials and spectators. These must all be submitted to the secretary by the specified closing date of entries for the show. A limit of 2250 people has been set for the show per day (set at just under half of the 4382 capacity at 2 metre distancing to ensure that everyone at the show is very comfortably spaced out). the society will refuse any pre-registrations which would result in more than 2250 people attending.</p> <p>c) To enable efficient collection of contact details, contact forms will be available in advance to all pre-registered exhibitors, judges, show official, requiring name, address and phone number of all persons who are intending to</p>	Low	The comprehensive list of controls to be implemented at the show will be kept under constant review until the date of the show, taking into account any changes in government advice

<p><b>...cont'd</b>  Exposure to COVID19 through contact with contaminated surfaces or through close social contact with an infected person.</p>	<p><b>...cont'd</b>  Exhibitors  Judges  Stewards  Officials  Spectators</p>	<p>attend the show. For visitors Forms will be supplied and must be dropped into a clearly labelled box, supervised by a designated show official on arrival at the main arena entrance. A QR code for the event will be displayed prominently for those wishing to check in on the NHS Track and Trace App.</p> <p>d) Exhibitors, judges, show officials and spectators will be advised in advance of distancing measures in place so that they may come prepared. An 'important information' notification is included in the schedule (copy attached at Appendix A) and this Risk Assessment will be on our website to everyone attending in advance of the show. Reminders of the key information will also be emailed out with the contact form (copy attached at Appendix B). If the Risk Assessment has to change before the show it will be on our website again so that everyone has the latest version on show day. The Risk Assessment and the Key Information will also be included on the Blackpool &amp; District Canine Society website <a href="http://www.blackpooldogshow.com">www.blackpooldogshow.com</a></p> <p>e) In particular all exhibitors, judges, show officials and spectators will be advised that if they, or anyone in their household, has Covid-19 related symptoms, has tested positive for Covid-19 or has been contacted by NHS track and trace they must not attend the event and should self-isolate in line with Government guidelines.</p> <p>f) 2 stewards will officiate in each ring to enable division of the steward's normal and additional COVID duties, to avoid any close social contact or any cross contamination of surfaces</p> <p>g) The rings will be large enough to enable all exhibitors from the largest class to be in the ring at the same time whilst staying at least 1m apart</p> <p>h) There will be 4 large wet weather marquees (100mt X 25 Mt) a total area of 10,000 square metres enough coverage for 2500 people at 4 metres square per person which is in the Government guidelines, in consultation with James Fletcher Marquees Ltd they have advised that no side wall will be used therefore will achieve the best crossflow ventilation possible as advised in Government Regulations.</p> <p>i) Mr David Bell is appointed as COVID Officer, being responsible for ensuring that all COVID precautions are followed on the day</p>		
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<p><i>...cont'd</i> Exposure to COVID19 through contact with contaminated surfaces or through close social contact with an infected person.</p>	<p><i>...cont'd</i> Exhibitors Judges Stewards Officials Spectators</p>	<p>2) General precautions on the day of the show</p> <ul style="list-style-type: none"> <li>a) Vehicles to be parked with at least 1m gap between vehicles with a request for occupants to wait until the car next to them have left their vehicle .</li> <li>b) Six sanitising stations will be set up for hand sanitisation at the main entrance along with temperature testing everyone who enters, outside the toilet, judges table, stewards table awards table All people attending must bring a face covering and will be encouraged to wear it at all times when in the proximity of others</li> <li>c) No chairs will be available, exhibitors and spectators must bring their own</li> <li>d) Exhibitors must bring with them the necessary equipment (e.g. bag and paper towels) to enable them to clean up after their own dogs</li> <li>e) Food or drink will be served by Covid-19 approved caterer</li> <li>f) There will be no designated exercise area to avoid congestion in one area but multiple bins will be available across the full showground</li> <li>g) 44 Covid-secure toilet facilities placed at 1m spacing's in line with Government guidelines are provided by the G S Toilet hire where attendants will be cleaning throughout the day to ensure cleanliness at all times</li> <li>h) Reminders about the need for social distancing will be made over the show loudspeaker every 30 minutes throughout the day</li> </ul> <p>3) Dog show specific precautions</p> <ul style="list-style-type: none"> <li>a) Ring numbers will be sent out with your exhibitor's passes, whilst these will be printed on paper rather than the normal card you will have to bring them with you as there will not be any on the day due to reducing the possibility of cross contamination.</li> <li>b) The ring will have larger entrance to accommodate 1m distancing.</li> <li>c) Judges, stewards and exhibitors must wear a mask at all times whilst in the ring</li> <li>d) The judge must sanitise their hands at the beginning of each class and after assessing each dog. Additional assessments must be kept to a minimum</li> <li>e) The handler will show the dog's teeth to the judge and any touching of the dog by the judge will be kept to an</li> </ul>	<p>Low</p>	
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<p><i>...cont'd</i>  Exposure to COVID19 through contact with contaminated surfaces or through close social contact with an infected person.</p>	<p><i>...cont'd</i>  Exhibitors  Judges  Stewards  Officials  Spectators</p>	<p>absolute minimum</p> <ul style="list-style-type: none"> <li>f) Separate tables will be provided for judge and stewards</li> <li>g) The stewards will not handle the judges' book or any other item used by the judge (glasses, pen table, chair etc.). The judge must complete the judge's book and remove the results sheets and put them in an awards folder for the secretary, to be handed over at the end of the show</li> <li>h) No award board will be used to minimise the handling of results sheets and overcrowding around the award board. Stewards will complete their own results summary sheet and not handle the judge's results sheets. Printers to post class and challenge results on the Fossedata results website</li> <li>i) The judge must sanitise their hands prior to completing each certificate</li> <li>j) Any items that must be passed between the judge, steward and secretary must be sanitised before being passed e.g. marked up catalogue, names for certificates, awards folder</li> <li>k) The judges' and stewards' chairs and tables must be fully sanitised before the show</li> <li>l) Judges must adhere to the separate instructions provided (copy attached at Appendix C)</li> <li>m) Stewards must adhere to the separate instructions provided (copy attached at Appendix D)</li> </ul>	<p>Low</p>	
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<p><i>...cont'd</i> Exposure to COVID19 through contact with contaminated surfaces or through close social contact with an infected person.</p>	<p><i>...cont'd</i> Exhibitors Judges Stewards Officials Spectators</p>			
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Bio Hazard – dog excrement	Exhibitors Judges Stewards Officials Spectators	<ul style="list-style-type: none"> <li>• Adequate disposal points provided</li> <li>• Very large showground in which to exercise dogs in socially distant manner</li> <li>• All exhibitors instructed to bring sufficient bags / paper towels to clean up after their own dogs</li> </ul>	Low	N/A
Medical emergencies, accidents, illness and injury	Exhibitors Judges Stewards Officials Spectators	<ul style="list-style-type: none"> <li>• Secretary and Show Manager have mobile phones to call emergency services</li> <li>• Directions available from Secretary to nearest A&amp;E</li> <li>• 2x trained first aiders available during the show</li> <li>• First aid kit available</li> <li>• The society has its own defibrillator</li> </ul>	Low	N/A
Veterinary emergency and associated stress to exhibitor / owner	Exhibitors	<ul style="list-style-type: none"> <li>• Dog first aid kit available</li> <li>• Vet on site throughout the show</li> <li>•</li> </ul>	Low	N/A
Pedestrians moving among the cars in the car park	Exhibitors Judges Stewards Officials Spectators	<ul style="list-style-type: none"> <li>• Strict 5mph speed limit</li> <li>• Car park attendants wearing high visibility jackets during busy times, show committee making regular checks on car park during other times</li> </ul>	Low	N/A
Rain / bad weather – risk of pathways and grass areas being inaccessible	Exhibitors Judges Stewards Officials Spectators	<ul style="list-style-type: none"> <li>• Any affected areas will be taped off</li> </ul>	Low	N/A
Exhibitors moving about. Uneven surface, slips, trips or falls	Exhibitors Judges Stewards Officials Spectators	<ul style="list-style-type: none"> <li>• Thorough site inspection carried out during show set up on Thursday 19<sup>th</sup> August 2021</li> <li>• Any areas of particular concern taped off</li> </ul>	Low	N/A

Dogs being excited / dogs out of control	Exhibitors Judges Stewards Officials Spectators	<ul style="list-style-type: none"> <li>All dogs to be kept on leads at all times as mandated in the show schedule</li> </ul>	Low	N/A
Kitchen equipment, hot plates, trailing leads	Street Diner catering staff Exhibitors Judges Stewards Officials Spectators	<ul style="list-style-type: none"> <li>Street Diner Catering are the approved subcontractor for all catering issues, subject to their own rigorous risk assessments</li> </ul>	Low	N/A

Event: Blackpool Championship Dog show 20<sup>th</sup> -22<sup>nd</sup> August 2021 Signed by: Steve Hall Date: 20/7/21

## *APPENDIX A*

### **Copy of Important Information notification included in the schedule for the show**

#### COVID 19 - IMPORTANT INFORMATION

This show will follow published Government regulations and Kennel Club guidance. Should the show be forced to cancel due to a change in regulations or a local/national lockdown then the rules within the schedule will apply.

The Risk Assessment for this show will be published on [www.blackpooledogshow.com](http://www.blackpooledogshow.com) and it will be available to every exhibitor detailed instructions regarding attendance on the day.

If you or anyone in your household are symptomatic, have been in contact with someone who has tested positive for Covid-19 within the previous 14 days, or if **you live within a lockdown area you must NOT attend the event and should self-isolate in line with Government advice**

Face coverings are required to be worn inside tents unless you are exempt on age, health or disability grounds which proof will be sked for by the society.

## **APPENDIX B**

### **Copy of Key information / Track and Trace form to be available to all attendees prior to the show**

Dear Exhibitor/Spectator/Judge/Steward/Official

## **BLACKPOOL CHAMPIONSHIP SHOW 20<sup>th</sup>- 22<sup>nd</sup> August 2021**

Thank you for supporting our show which we hope will be a great success. Please make sure that you have carefully read and understood the comprehensive Risk Assessment which has been included in the schedule and which is also available on [www.blackpooldogshow.com](http://www.blackpooldogshow.com)

### **REMINDER OF SOME OF THE MOST IMPORTANT POINTS:**

- If you or anyone in your household has Covid-19 related symptoms, has tested positive for Covid-19 or has been contacted by NHS track and trace you must not attend the event and should self-isolate in line with Government guidelines
- It is vital that we all adhere to current social distancing requirements. This is the only way to keep the event safe and legal. We reserve the right to ask anyone not adhering to the requirements to leave the event.
- Face coverings must be worn when you are inside the tents
- You must bring your own chairs

### **IN PREPARATION FOR THE DAY:**

- **YOU MUST COMPLETE THE ATTACHED TRACK & TRACE FORM BEFOREHAND FOR ALL PERSONS TRAVELLING IN ONE VEHICLE or you can scan our Covid-19 QR Code, but you must download the NHS COVID\_19 APP to be able to scan this code, there will be 20 displayed around the Showground OTHERS WHO HAVE NOT PRE-REGISTERED WILL BE HANDED A TRACK & TRACE FORM ON THE DAY**
- **ANYONE WITHOUT A FORM OR NOT NAMED ON THE FORM WILL NOT BE ALLOWED IN**
- **PLEASE HAVE YOUR FORM COMPLETED AND READILY AVAILABLE AS YOU APPROACH THE SHOWGROUND MAIN ENTRANCE TO AVOID DELAYS**

### **ON ARRIVAL:**

- Park in the designated car park so there is at least 1m between you and the next vehicle, to help us please wait until the car that parked before you unload first before getting out of your own vehicle.
- There is no designated exercise area, please use the whole showground and deposit the waste in one of the many bins
- There will be no awards board to avoid congestion. Class and Challenge results will be posted on Fossedata website
- There is a separate entrance and exit to the ring. You must use the correct one. Please do not enter the ring until the class is called by the stewards.
- Finally don't forget your face covering and your own chairs and remember to keep at least 1m away from other exhibitors.

..... Appendix B (cont'd)

### **Blackpool Championship Dog Show Track and Trace Contact form**

- **ONE FORM TO BE COMPLETED FOR EVERY CAR ENTERING THE SHOWGROUND THAT HAS NOT PRE-REGISTERED**
- **EVERY PERSON IN THE CAR MUST BE LISTED**
- **IT IS ESSENTIAL THAT YOU HAVE COMPLETED THIS FORM IN ADVANCE, READY TO HAND IN WHEN YOU ARRIVE AT THE MAIN SHOWGROUND ENTRANCE**
- **ANYONE WITHOUT A FORM OR NOT NAMED WILL NOT BE ALLOWED ONTO THE SHOWGROUND**



Name	Contact number or email address

Arrival time..... 20/8/2021

Arrival time..... 21/8/2021

Arrival time..... 22/8/2021

Leave time.....

Leave time.....

Leave time.....

**APPENDIX C**

**Additional Instructions for Judges to ensure COVID safety  
Blackpool Championship Show 20<sup>th</sup> – 22<sup>nd</sup> August 2021**

In order to ensure the safety of all persons attending the event the following measures have been put in place and must be followed by judges at the show

We will have 2 stewards in each ring to enable the steward’s normal show duties as well as additional COVID duties to be divided up in a safe manner to avoid close social contact with any other person or with contaminated surfaces.

The COVID officer appointed for the event is Mr David Bell. If you have any concerns during the course of the event you should ask to speak to David.

1. Ideally you should wear a face covering at all times. Please bring your own face mask plus spares.
2. Except when examining a dog you must maintain at least a 1m distance from the exhibitors.
3. Keep your individual hands on assessment to an absolute minimum
4. You must sanitise your hands at the start of each class and after examining each dog.
5. Additional assessments must be kept to a minimum; if you do additional assessments remember to sanitise your hands afterwards.
6. You must ask the exhibitors to show the dogs teeth to you.

7. Exhibitors are advised to maintain at least a 1m distance between each other. If exhibitors are standing too close together you politely ask them to spread out.
8. Separate tables are provided for judge and for stewards. Stewards must NOT use your table and you must not use the steward's tables.
9. Stewards must NOT handle the judge's book or any other item used by you (pen, glasses etc.). You must fully complete the judge's book and remove the results sheets which you must put in the results folder provided and hand to the secretary at the end of the show.
10. No award board will be used to minimise the handling of results sheets and overcrowding around the award board. Stewards will complete their own results summary sheet and not handle the judge's results sheets. Awards will be posted on the printers website, [www.fosssdata.co.uk](http://www.fosssdata.co.uk)
11. Ideally all persons must wear a face covering whilst in the ring. ...
12. You must sanitise your hands before completing the certificates
13. The names to be entered on the certificates can either be read out to you or written down and the paper sanitised before being given to you.
14. The judge's marked up copy of the catalogue will be sanitised before being handed to you.

## **APPENDIX D**

### **Additional Instructions for Stewards to ensure COVID safety Blackpool Championship Show – 20<sup>th</sup> – 22<sup>nd</sup> August 2021**

In order to ensure the safety of all persons attending the event the following measures have been put in place and must be followed by stewards at the show.

We will have 2 stewards in rings that are table dogs to enable the steward's normal show duties as well as additional COVID duties to be divided up in a safe manner to avoid close social contact with any other person or with contaminated surfaces.

The COVID officer appointed for the event is David Bell. If you have any concerns during the course of the event you should ask to speak to David.

1. Ideally it is advisable to wear a face covering at all times. Please bring your own face mask, plus spares.
2. If at all possible to maintain a 1m distance from the judge and other stewards at all times
3. Separate tables are provided for judge and for stewards. Stewards must NOT use the judge's table and the judge must NOT use the stewards tables.
4. Stewards must NOT handle the judge's book or any other item used by the judge (pen, glasses etc). The judge must fully complete the judge's book and remove the results sheets which they must put in the results folder provided and hand to the secretary at the end of the show..
5. All persons must wear a face covering whilst in the ring. You must not allow an exhibitor into the ring without one.
6. Exhibitors ideally should maintain at least a 1m distance between each other and the stewards. If exhibitors are standing too close together and the judge doesn't notice then you must ask them to spread out.
7. The responsibility of the additional steward is to ensure that the judge sanitises their hands at the beginning of each class and after examining each dog. The judge is advised that additional assessments must be kept to a minimum and if they do additional assessments the steward must ensure that the judge sanitises their hands after each assessment.
8. No award board will be used to minimise the handling of results sheets and overcrowding around the award board. Stewards will complete their own results summary sheet and not handle the judge's results sheets. Awards will be posted on the printers' website. [www.fosssdata.co.uk](http://www.fosssdata.co.uk)
9. If there is any risk of the ring becoming over crowded (e.g. if there are two consecutive classes with large entries) do not call in the next class until most or all of the exhibitors from the previous class have left the ring.
10. The judge must sanitise their hands before completing the certificates. Certificates must be placed on the awards table by the judge and will be sanitised by a steward before being collected by the exhibitor.
11. Do not approach the judge when the certificates are to be completed. The names to be entered on the certificates can either be read out to the judge or written down and the paper sanitised before giving to the judge.

12. The judge's marked up copy of the catalogue must be sanitised before being handed to the judge.
13. At the beginning of the show the judge's table and chair must be fully sanitised.
14. Remember to sanitise your own hands regularly

**Please take a look at the new layout to improve the amount of open space.**

